



## Renewal of Credentials for ACC Ministers

(Ordained Active, Ordained Active without Charge, Licensed for Specific Ministry)

### Atlantic Coast Conference

*To be completed by the minister and reviewed by the conference ministry team member in an interview with the minister whose credentials are being renewed*

*A digital copy of this form is available at [atlanticcoastconference.net/documents/](http://atlanticcoastconference.net/documents/).*

**Introduction:** All ministers of Atlantic Coast Conference have their ministry credential renewed every three years. In 1996 a guideline was developed and approved that would encourage all ministers to be life-long students, open to study and improve their knowledge and skills for Christian ministry. From the document, "Qualifications and Expectations for Licensed and Ordained Ministers" (4/11/96), Item No. 3a reads, "As a part of the review carried out by conference ministers for renewal of ministerial credentials every three years, each minister should show evidence of having worked at continuing education since credentials were last reviewed and present a plan for continuing education during the next three years."

The following questions are an attempt to provide accountability for the above expectations. *If the space allotted for response is not adequate, please include the additional information on a separate page and attach to this form.* The form is **due in the ACC office by September 2, 2019.**

Minister Name: \_\_\_\_\_ Date: \_\_\_\_\_

Renewal of ordination for :       Oversight Ministry     Chaplaincy  
     Pastoral Ministry       Education  
     Counseling Ministry    Other: \_\_\_\_\_

1. Please list the studies you have completed in the last three years. List any studies you are currently enrolled in. If you developed and/or taught a course of study, please indicate such. If you know the CE unit/s or the college/seminary credit value for each course, please indicate. **Note that continuing education can be recorded in the ministerial online database, [www.mennodata.org](http://www.mennodata.org), including units of credits.**

<u>Date</u>	<u>Classes, Seminars, or Workshops Attended</u>	<u>Sponsored by</u>	<u># of Credits or CEUs</u>
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2. List ministry related books which you have read during the past three years.

<u>Title</u>	<u>Author/Publisher</u>
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3. List volunteer involvements outside the congregation or ministry you serve with (church-wide or community-based) during the last three years.
  
4. What courses or disciplines will be part of your Ministry Growth Plan for the next three years or beyond? You may want to discuss these decisions with your overseer or the conference minister. It is well that congregational leaders be informed of your professional growth goals. Be open to their counsel and support to achieve these goals.
  
5. Feel free to name any accountability you wish to receive or expectations you bring to your future development, either from the congregation or conference staff, in order to achieve your continuing education goals.
  
6. Record of conference attendance – All active pastors holding ACC credentials are voting delegates to conference. In the last three years, did you attend:  
  
    \_\_\_ one, \_\_\_ two, or \_\_\_ three of the ACC Annual Assemblies held in the Fall?  
  
    \_\_\_ one, \_\_\_ two, or \_\_\_ three of the ACC Delegate Council meetings in the Spring?
  
7. What spiritual disciplines are you currently practicing on a regular basis? Ministry is more than academic development, the soul of the person is important for cultivating healthy spiritual living.
  
8. In what ways have you found this credential renewal process helpful? Any suggestions for improvement?

**To be completed by conference ministry team member**

9. I recommend that the credentials of the minister named on this form be renewed.

\_\_\_ Yes     \_\_\_ No

Signature of conference ministry team member \_\_\_\_\_